

Shipping & Receiving

Packages may be delivered to the hotel up to **three (3)** business days prior to the event. Due to very limited available storage space, no more than three (3) packages with a total maximum weight of 150lbs and /or 27 cubic feet each will be accepted for storage on a complimentary basis. Should you require additional storage, arrangements must be made in advance and a (per lb/box) charge **(\$5.00 per box - \$75.00 per pallet)** will be assessed. To ensure your materials are stored and delivered properly, please include the following information on each package:

Hold for:

Client Name

Name of Group or Event

First Day of Event

Hotel Contact—(Erika Muller)

of Boxes (i.e. 1 of 2, 2 of 2, etc.)

Ship to:

Renaissance Vinoy Resort & Golf Club

501 5th Avenue N.E.

St. Petersburg, FL 33701

If you have any further shipping/receiving questions, please contact:

(727) 894-1000 ext. 2552